

Date: 21-07-2026

To,
Hon'ble Secretary
CHSA

Through: Administrative Officer, CEC

Handwritten signature

Subject: Request for Approval to Purchase Three New Tyres for Fleet Bus

Respected Sir,

I would like to request your approval for the purchase of **three new tyres** for our school fleet bus.

During the routine inspection, it was observed that three of the existing tyres have developed **sidewall cracks**. These cracks pose a significant safety risk and may lead to tyre failure during operation. To ensure the safety of our students, staff, and vehicle, it is essential to replace these tyres immediately.

I have already checked with the tyre company regarding the warranty status of these tyres, and they have confirmed that **the tyres are not covered under warranty**.

The quotation for the required tyres is as follows:

Sl. No.	Tyre Specification	Quantity	Unit Price	Total (₹)
1	Apollo/MRF 9.00-20	3	16,700.00	50,100.00
	Grand Total			₹ 50,100.00

In view of the above, I kindly request the management to approve the purchase of the three new tyres at the earliest to ensure the continued safe operation of the school bus fleet.

Thank you for your kind consideration.

Yours faithfully,

SUNWAVE ENTERPRISES
Near Polali Dwara
Kankamba, B C Road
Sunil Lobo
Bus Incharge
Mob: 93277118444

Kindly attach the Quotation

Handwritten signature
28/7/26

*To P/D
PO-CHSA*

Handwritten signature

PROFORMA INVOICE

TYRE WORLD



= MRF TYRES =

Exclusive Shoroom

D. No. 13-355 / A (3), M. M. Complex, Mitha Bail
Main Road, B. C. Road, Bantwal Muda - 574 219.

Mob. : 9480016990, 9449792870

TIN : 29080121606

To,

M/s. SUN WAVE ENTERPRISES
B.E. ROAD.

(CANARA COLLEGE)

Kind atten.

Your Ref. :

Date : Ref. 277/26 -

Dear Sir/s,

We are pleased to submit our lowest rate for the following items as desired by you. We hope that you will give us an opportunity to supply your requirements.

Sl.No.	PARTICULARS	QTY.	RATE	AMOUNT
1	9.00-20 ^{MRF} 80R 1909 N16 Tyre	3	16700.	50,100/-
2	9.00-20 Tube			
3	9.00-20 Plug			
P.O. may be used. Bill in name of CEC <u>30/7/26</u> (Fifty thousand One hundred only)				

Vat : (GST included)

Delivery :

Payment :

THANKS

Yours faithfully
For **Tyre World**
For **TYRE WORLD**

[Signature]
Proprietor